

CITY OF UMATILLA  
**PROJECT 2022-B**  
CONSTRUCTION OF GENERAL AVIATION TERMINAL BUILDING  
INVITATION TO BID

**TIMETABLE**

Date of Distribution: Thursday, March 17, 2022 @ 12:00 p.m.  
Non-Mandatory Pre-Bid Conference: Friday, April 1, 2022 @ 10:00 a.m.  
Last Date of Inquiries: Tuesday, April 19, 2022 @ 5:00 p.m.  
Bids Due: Thursday, April 28, 2022 @ 2:00 p.m.  
Bid Award: Tuesday, May 17, 2022, City Council meeting 6:00 p.m.

**Scope of Work:** This project shall consist of the construction of a new General Aviation Terminal Building and the construction of a terminal access road, parking lot, a 170' by 180' aircraft parking apron, associated utility improvements, site lighting, and landscaping. Also included in this project is site grading and drainage, airfield electrical, and site restoration.

**Non-Mandatory Pre-Bid Conference:** A non-mandatory pre-bid conference will be held on Friday, April 1, 2022 at 10:00 a.m. at the Umatilla Municipal Airport, 480 Cassady Street, Umatilla, Florida 32784.

**Receipt of Bids:** Sealed proposals for the construction of the General Aviation Terminal Building project must be received by the City of Umatilla, Florida, P.O. Box 2286, Umatilla, Florida 32784, or by express or hand delivery to 1 South Central Avenue, Umatilla, Florida 32784 no later than 2:00 p.m. on Thursday, April 28, 2022. Bids will be publicly opened and read aloud.

Information Regarding Bidding Material, Etc.: Complete Contract Documents and Contract Drawings may be obtained on March 17, 2022 through VendorLink [www.myvendorlink.com](http://www.myvendorlink.com) or by contacting Dan Nickols of GAI Consultants, Inc. at [d.nickols@gaiconsultants.com](mailto:d.nickols@gaiconsultants.com). A link to download electronic (.pdf) project files will be provided.

Every request for additional information concerning this project must be made in writing, through the VendorLink portal or via email, addressed to Dan Nickols of GAI Consultants, Inc. at [d.nickols@gaiconsultants.com](mailto:d.nickols@gaiconsultants.com) and must be received no later than Tuesday, April 19, 2022 @ 5:00 p.m. Any supplemental instructions will be in the form of written addenda. All addenda so issued shall become part of the Contract and must be acknowledged by Bidder.

Each proposal must be accompanied by a bid bond, in the amount of five percent (5%) of the total maximum proposal price (combination of base bid or alternate bid plus add-on items) for the contract in the form and subject to the conditions provided in the Preparation of Proposal.

The City reserves the right to waive any informality in the proposal, and to reject any and all bids and to accept the bid that in its best judgement will be for the best interest of the City. The bid award will be considered by the Umatilla City Council at their meeting on May 17, 2022, unless otherwise communicated.

The City of Umatilla is an equal opportunity provider and employer.